

March 26, 2012

The East Troy Community School District Board met in regular session on March 26, 2012. The meeting was called to order by President, Bill Garvens at 7:00 p.m. followed by the Pledge of Allegiance. Board members present were Mike Zei, Martha Bresler, Brian Wexler, Dawn Buchholtz and Bill Garvens. Also present were Dr. Christopher Hibner, Kathy Zwirgzdas, administrators and seven guests.

Bill Garvens read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

A motion was made by Dawn Buchholtz and seconded by Brian Wexler for approval of the agenda. Motion carried unanimously.

A motion was made by Dawn Buchholtz and seconded by Mike Zei to approve the minutes of the March 12, 2012 regular Board meeting and of March 14, 2012. Motion carried unanimously.

## **VI. PUBLIC PARTICIPATION PER BOARD POLICY**

No items brought forward.

## **VII. ADMINISTRATIVE REPORTS**

### **A. District Administrator Report:**

- i. Dr. Hibner reviewed the progress of our staff working on Essential Understandings (E.U.'s) and how they are working towards streamlining them with Build Your Own Curriculum, (BYOC) an online educational tool. Diane Aschmann stated that the first set of BYOC documents will be brought to the Board for approval in April.
- ii. Dr. Hibner reviewed our District's assessment practices. As summative reviews can be helpful, the primary focus is formative assessments, (focusing on how the student is *doing* and not as much on how the student has *done*).
- iii. Dr. Hibner reviewed the purchasing of literacy text for the primary schools and the importance of aligning any purchase to our essential understandings (E.U.'s). Also, he reiterated we teach essential understandings and most importantly, our students toward attaining a year plus of growth from their current baseline. That we should view any purchasing of materials as supplementary resources that must

support the work of our essential understandings and assist with providing support with differentiated instruction for the various learning levels, learning styles, and learning interests of our children. Lastly, any resource adoption must assist with our assessments and providing quality instruction to our students.

- iv. Dr. Hibner discussed professional development in the District; focusing on professional dialogue, providing support via summer academy trainings, improving upon feedback and assisting toward professional growth and development. Continual improvement is an absolute expectation.
- v. Dr. Hibner reviewed the progress on the personnel policies/handbook. The handbook will focus on professionalism and will provide expectations and support for District staff toward ensuring our district goals are accomplished.

B. Business Manager Report: No report submitted.

C. Director of Instruction Report: No report submitted.

D. Student Representative Report: Bridgette Hart discussed the recent success of the girls basketball team playing in the State Tournament and that spring sports have begun. Ms. Hart also presented a short video clip reviewing Operation Click. Mr. Brian Wexler also discussed how proud he was of the girls and boys basketball teams and their ability to show class throughout the season.

E. School Board President's Report:

- i. Operational Subcommittee met last week. There will be upcoming interviews for four general contractors short-listed from that meeting.
- ii. Student Learning Subcommittee discussed the changes in board policies to align with the new cum laude system at the high school, reviewed student data collected with respect to lost class time and discussed District philosophy of offering both English and Reading in the middle school.

## **VIII. FINANCIAL REPORT AND APPROVAL OF VOUCHERS AND RECEIPTS**

A motion was made by Martha Bresler and seconded by Mike Zei to approve February 2012 payments in the amount of \$1,796,142.55 and receipts in the amount of \$4,242,044.41. Motion carried unanimously.

## **IX. POLICY REVIEW AND DEVELOPMENT**

- A. 2<sup>nd</sup> Reading: Open Enrollment Policy (425) and Administrative Rule (425): Mrs. Kathy Zwirgzdas reviewed changes and additional suggestions were made to policy language.

## **X. ACTION/DISCUSSION ITEMS**

- A. PBIS (Positive Behavioral Intervention and Supports): Tim Peerenboom reviewed RtI (Response to Intervention) and how the program aligns with PBIS. Lindsey Harris presented examples of how PBIS is being implemented and demonstrated in each building in the District.
- B. Administration preliminary proposals for addressing 2012-13 budget and programming: Dr. Hibner discussed how the District is not anticipating any personnel lay-offs or programming downfalls due to budget reductions – the only layoffs will be due to scheduling changes or smaller class sizes. Dr. Hibner reviewed decisions made in the past few years and discussed how those decisions have helped lower the amount of shortfalls for the 2012-13 school year. Dr. Hibner briefly reviewed proposals for addressing the shortfall: reducing number of sections offered for second graders due to class size, support staff Wisconsin Retirement System employee contribution, retiree benefits of past employees that have been exhausted, and high school scheduling options. Twila Voss discussed an impact analysis report along with current enrollment. Due to the smaller enrollment of current first graders, classroom sizes can stay consistent by lowering the number of sections offered to second graders; number of grade level sections offered will be adjusted according to class size. Rick Penniston discussed utilizing current staff and lowering the number of offered sections in the English and Social Studies department; current staff's schedules will be rearranged and due to lowering of interest, the number of sections certain classes will be lowered (no classes will be completely eliminated). Kathy Zwirgzdas reviewed some retirees benefits are ending, and Act 10's provision for employees paying the employee share of WRS will begin for support staff on July 1, 2012.
- C. 2012-2013 contract with ETEA and ETESPA: Moved to executive session.
- D. Preliminary staffing proposals: Moved to executive session.

## **XI. COMMUNICATIONS/ ANNOUNCEMENTS**

Kathy Zwirgzdas discussed the Board Canvassers meeting for the upcoming election has been moved to April 9, 2012, and a date was selected for the next policies/handbook meeting on April 4, 2012.

Martha Bresler presented a newspaper article she had read in the Milwaukee Journal that highlighted the innovative ideas of a staff member and two students from East Troy High School. She also mentioned a gentlemen that in previous years would cut out newspaper clippings and send them to the students that they pertained to.

Dr. Chris Hibner congratulated the girl's basketball team for their hard work and efforts that aided in their participation in the State Tournament.

Brian Wexler addressed his concern about a recent ad placed in a local paper from a surrounding school district, advertising their open enrollment.

## **XII. BOARD OF EDUCATION – FUTURE ITEMS**

No items submitted.

## **XIII. SUCH OTHER MATTERS AS AUTHORIZED BY LAW**

No items submitted.

A motion was made by Dawn Buchholtz and seconded by Brian Wexler to adjourn to executive session for discussion of 2012-2013 contract with ETEA and ETESPA and preliminary staffing proposals. Mike Zei, aye; Martha Bresler, aye; Brian Wexler, aye; Dawn Buchholtz, aye; Bill Garvens, aye. Motion carried unanimously.

Meeting adjourned to executive session at 9:07 p.m.

A motion was made by Dawn Buchholtz and seconded by Mike Zei to reconvene to open session. Motion carried unanimously.

Martha Bresler was excused from the closed session during the ETEA and ETESPA contract discussions.

A motion to adjourn was made by Dawn Buchholtz and seconded by Brian Wexler. Motion carried unanimously. Meeting adjourned 11:05 p.m.

Respectfully submitted,

Brian Wexler